

RECORD OF INDIVIDUAL EXECUTIVE DECISION MADE BY AN EXECUTIVE DIRECTOR

Decision Maker	Decision Type	Date
Rebekah Sutcliffe Strategic Director of Communities and Reform	Key Decision	15.10.2021

Enforcement Services Provision

Decision (s) That an exemption is granted under the Council's Constitution - Contract Procedure Rule 21.3 (j) – where an exemption for a particular period can be justified.

Confidential Report	Yes The report contains Information relating to the financial or business affairs of any particular person (including the authority holding that information) because the subject of the report is a procurement decision	
Key Decision	Yes Exempt from forward plan under Rule 13	

Reasons for the decision(s)

The purpose of the report is to seek approval for an exemption of contract procedure rules to enable a separate decision to extend provision of external enforcement services for 12 months from October 2021.

The request is made under the Council's Constitution - Contract Procedure Rule 21.3 (j) – where an exemption for a particular period can be justified. The reason is due to the Government's Covid-19 legal restrictions which prevented enforcement activity for much of the period of the pandemic and the wider impact this had on the ability to collect debts. The Council also wishes to extend the contract temporarily to enable a wider review of the effectiveness of the in-house and external use of enforcement agents to determine an optimum model which would be reflected in any future open competition for these services.

Options/Alternatives considered

Option 1 -. To approve an exemption under the Council's Constitution - Contract Procedure Rule 21.3 (j) – where an exemption for a particular period can be justified. The request is made under the Council's Constitution - Contract Procedure Rule 21.3 (j) – where an exemption for a particular period can be justified. The reason is due to the Government's Covid-19 legal restrictions which prevented enforcement activity for much of the period of the pandemic and the wider impact this had on the ability to collect debts. The Council also wishes to extend the contract temporarily to enable a wider review of the effectiveness of the in-house and external use of enforcement agents to determine an optimum model which would be reflected in any future open competition for these services.

Option 2 - Not to provide for an exemption to the Council's Contract Procedure Rules to enable an extension to the contract which would leave the Council with no contracted external supplier to deliver the service. Having no formal contract in place would increase risk for the Council and negatively impact on Council Tax and Business Rates collection.

Conflict of Interest declared? No



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Rebekah Sutcliffe Strategic Director of Communities and Reform

Date 18/10/2021